



IllinoisJobLink.com

Creating a Self-Service Job Seeker Account

Copyright © 2013, America's Job Link Alliance–Technical Support (AJLA–TS)

All rights reserved. This publication may be copied by subscribers for in-house use only.

No part of this publication may be reproduced, stored in a retrieval system, or transmitted in any form or by any means, electronic, mechanical, photocopying, or otherwise without the prior written permission of AJLA–TS.

[Return to IDES](#)

[JobLink Home](#)

[Find a Job](#)

[Find Employees](#)

[Resources](#)

[Contact](#)

[FAQ/Help](#)

Quick Links

[Quick Job Search](#)

[Quick Resume Search](#)

[Veterans Priority](#)

[File for Unemployment](#)

[Illinois State Jobs](#)

[Text Size](#)

Statistics

43953 Jobs

69209 Resumes

[Overview](#)

[Quick Job Search](#)

[Create an Account](#)

**FOR
SERVICE INDUSTRIES**

ABOUT US

This is **Illinois JobLink** - your best source for posting and finding jobs in the state of Illinois. Whether you're looking for that perfect job, that perfect employee or information on an industry or workforce, **Illinois JobLink** is for you.

LOG IN

Username

Password

[Forgot your password?](#)

Not Registered Yet?

Learn more:
[Job Seekers](#)
[Employers](#)



FIND A JOB



FIND EMPLOYERS

Illinois businesses are hiring. And they are looking for workers on Illinoisjoblink.com The state's hiring board features more than 100,000 help-wanted ads. Job seekers can build multiple resumes to emphasize different skills and experiences. Business owners can use keyword matching technology to search resumes and find the best candidate.

Illinoisjoblink.com is free for workers and employers. It compares favorably to private efforts that cost hundreds of dollars. No-cost HR recruitment services are available at the website and at (877) 342-7533.



New Account Creation for Job Seeker

You are not required to provide your Social Security number. We request it for two purposes. First, to see if you

ha
yo
pr
an

New Account Creation for Job Seeker

If y
pr
ca

Please confirm your Social Security Number

Social Security
Number

450987542 x

Continue

Cancel

I decline the entry of my Social Security Number

Continue

Cancel

Please Note

Your co
refusal t
eligibilit

New Account Creation for Job Seeker

* indicates a required field

* indicates a required field

* Username	<input type="text" value="alindeman"/>
* Password	<input type="password" value="....."/>
Confirm Password	<input type="password" value="....."/>
Email Address	<input type="text" value="alindeman@acme.net"/>
Confirm Email Address	<input type="text" value="alindeman@acme.net"/>
* Security Question	<input type="text" value="What is your mother's maiden name?"/>
* Answer	<input type="text" value="Craig"/>
* First Name	<input type="text" value="Alex"/>
Middle Name	<input type="text"/>
* Last Name	<input type="text" value="Lindeman"/>
* Address	<input type="text" value="1111 SW 1st St."/>
Address Line 2	<input type="text"/>
* City	<input type="text" value="Topeka"/>
* State	<input type="text" value="Kansas"/>
* ZIP/Postal Code	<input type="text" value="66612"/>
* Country	<input type="text" value="United States"/>
International State/Province/County	<input type="text"/>
Phone	<input type="text" value="785-293-0123"/> Ext. <input type="text" value="*"/>
Alternate Phone	<input type="text" value="000-000-0000"/> Ext. <input type="text" value="*"/>
Fax	<input type="text" value="000-000-0000"/>
* Date Of Birth	<input type="text" value="12/03/1975"/>

Employment Status

Employment Status

Employed

Employed, but with notice of termination or military separation

Not Employed

N/A

Please select your Claimant status

Referred by Worker Profiling and Reemployment Services (WPRS)

Have you served on Active Duty with the Armed Forces of the United States?

* Have you served on Active Duty with the Armed Forces of the United States?

Yes

No

N/A

Disabi

Category of Disability

Your Illinois JobLink Job Seeker Basic Account Is Complete

You're on your way to finding that perfect job!

Now you can:



CREATE A PLUS ACCOUNT



BUILD A RESUME

[Visit Your Home Page](#)

You should allow some time to complete all the sections in the PLUS account registration. There are four simple steps to creating a PLUS account:

1. **Get Started** - This section covers your basic information so we can provide you with all the benefits Illinois JobLink has to offer.
2. **About You** - In this section, we'll dig a little deeper! But don't worry - all of this information is confidential. The Illinois JobLink staff can use the information you provide to better match you to opportunities.
3. **Work Experience** - Tell us about your job history.
4. **Review and Edit** - You can review everything and make changes if needed.

Eligibility/Authorization

Please read the following statements carefully and check "I accept" under each one if you agree. You must accept all three statements before you can continue our PLUS Account registration.

Equal Opportunity Statement:

[Print EO Statement](#) 

Equal Opportunity is the Law

The Illinois Department of Employment Security (IDES) administers programs authorized under the Wagner-Peyser Act (Employment Service) and Unemployment Insurance programs authorized under Title III of the Social Security Act. It is against the law for the Illinois Department of Employment Security (IDES), a recipient of federal financial assistance, to discriminate on the following bases:

* I Accept

Information Privacy:

[Print Privacy Statement](#) 

IJL JOB SEEKER USER AGREEMENT

* I Accept

Authorization to Obtain Information

The Department of Employment Security is legally required to protect the confidentiality of information that you may provide it in connection with Illinois JobLink and other programs that the Department administers. The Department may share that information with federal, state, or local agencies for limited purposes, only as specifically authorized by law, including but not limited to verifying your eligibility for other governmental programs. An entity to which the Department is authorized to provide information that pertains to you is legally required to maintain the confidentiality of the information to the same extent as the Department. The Department may send you newsletters in the future notifying you of Department sponsored employment services and events.

Department of Employment Security

To verify your acceptance, please provide your Username and Password:

* Username

* Password

<< Go Back

Cancel

Next Step >>

Registration Information for Alex Lindeman

* indicates a required field

We are required to request the following information:

Phone	<input type="text" value="000-000-0000"/>	Ext.	<input type="text" value="*"/>
Social Security Number	<input type="text" value="397273628"/>		
	<input type="checkbox"/> I decline the entry of my Social Security Number		
* Date Of Birth	<input type="text" value="12/03/1980"/>		

Please note: To insure the data following information. If you are question, you are encouraged to "No" or "Not Self Identified" the

* Ethnic Hispanic/Latino	<input type="text" value="No"/>
Race	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> More than one race <input type="checkbox"/> Not Self Identified
* Gender	<input type="text" value="Male"/>
* Are you a single, separated, divorced or widowed individual with primary responsibility for one or more dependents under the age 18?	<input type="text" value="Please select"/>
* Number in Family	<input type="text"/>

Warning

You have declined to enter a Social Security Number to register. This may affect your eligibility for services. Exercising this option should be carefully considered. You may enter a Social Security Number by choosing the cancel button to return to the previous form.

Disability

* Individual with Disability (For this question, disability means a physical or mental impairment that substantially limits one or more of the major life activities of an individual.)

Your Disability

with the Armed Forces

Veteran Service Information - Alex Lindeman

Veteran Information - Alex Lindeman

* indicates a required field

* Will you be separating from active duty?

No

* Will you be retiring from the military?

No

* Are you currently a participant or waiting for a Veterans Retraining Assistance Program?

No

* Did you serve on active duty in the campaign or expedition for which a campaign badge has been authorized as Identified and Management (OPM)?
A current listing of the campaigns can be found at [http://www.va.gov/opa/pepcamp/campaigns.asp](#)

Yes

* Are you a homeless veteran?

No

* Are you currently a participant or waiting for a Veterans Retraining Assistance Program?

Yes

Please enter the DOL Unique VRAP ID:

Veteran

Spouse of a Veteran Information - Alex Lindeman

* indicates a required field

* Are you the spouse of any person who died of a military service-connected disability?

Please select

Spouse of a Veteran Information - Alex Lindeman

* indicates a required field

* Are you the spouse of a military service member of the armed forces who is receiving transitional services prior to retirement or discharge from military service?

Please select

Next Step

Clear

Are you a Migrant Worker?

* indicates a required field

Certain types of seasonal agricultural services. Seasonal agricultural jobs during the past year in duration, e

NOTE: Agricultural grain crops such as alfalfa, hay, and beans; vegetable crops such as cucumber, peas, leeks, berries, pecan/walnut, and other tree nuts; a nursery with built-in structures; Livestock farming such as feedlots, and poultry; and other agricultural activities such as: plowing, fertilizing, crop preparation and maintenance may qualify as well

Grass mowing, tree trimming, and other seasonal work.

Migrant food processing jobs would not include jobs at similar establishments that require a seasonal AND migrant commute to his/her

Next Step

Are you a Migrant Worker? - Alex Lindeman

* indicates a required field

* Did you work at least 25 days in any seasonal, agricultural jobs during the past year?

Please select ▼

* Did you earn at least \$1,000 during the past year?

Please select ▼

* Did you work in a business during the past year?

Please select ▼

* Was at least 50% of your work during the past year in agriculture?

Please select ▼

* Was at least 50% of your work during the past year in agriculture?

Please select ▼

* Did you work for more than 30 days in any seasonal, agricultural jobs during the past year?

Please select ▼

Next Step

Clear

Are you a Migrant Worker? - Alex Lindeman

* indicates a required field

* Were you able to return home everyday you worked in agriculture?

Please select ▼

* Are you a full-time student who traveled with a group other than your family to work in agriculture?

Please select ▼

Next Step

Clear

Employment Status - Alex Lindeman

* indicates a required field

* Employment Status

Not Employed

* Number of weeks not employed, if any, (at time of registration) during the prior 26 weeks

12 weeks

* Interstate Worker

Live in another state but looking for work in STATE

Next Step

Clear

Employment Status - Alex Lindeman

* indicates a required field

* State Unemployment Insurance claims (UI) program

State Claimant

* Referred by Worker Profiling and Reemployment Services (WPRS)

No

Next Step

Clear

Selective Service - Alex Lindeman

* indicates a required field

* Have you registered with Selective Service?

Yes

Reason for Exemption
(2500 character max.)

 [Check spelling](#)

Register online if you need to register with Selective Service

Next Step

Clear

Eligibility to Work in the United States - Alex Lindeman

* indicates a required field

* Work Eligibility Status	<input type="text" value="U.S. Citizen"/>
Refugee	<input type="text" value="Please Select"/>
USCIS Form Number	<input type="text" value="Please select a form number"/>
Alien Certification Number	<input type="text"/>
Other Description	<input type="text"/>
<input type="button" value="Next Step"/>	<input type="button" value="Clear"/>

Dislocated Worker - Alex Lindeman

Please select the ONE that best describes your situation.

Have you been laid off or received a notice of termination from your employer as a result of a reduction in the number of employees or received a notice of termination from your employer?

Have you been laid off or received a notice of termination from your employer as a result of a reduction in the number of employees or received a notice of termination from your employer?

Are you announcing the layoff or termination of your employees?

Are you announcing the layoff or termination of your employees?

Were you laid off or terminated as a result of an economic condition?

Are you an individual whose status is under a good job?

Are you a member of a community workers' union?

Are you a member of a community workers' union?

Have you been declared eligible for public assistance by the Federal Emergency Management Agency (FEMA)?

None of the above

Dislocated Worker - Alex Lindeman

* indicates a required field

Use the drop down to locate your layoff employer.

Cessna (4/28/2011)

If the employer is not listed in the drop down, use the Employer Lookup button to search for the employer.

If your layoff employer is not found, skip the above question, but please complete the rest of the items.

* Please enter the termination or layoff date

05/16/2011

* Hourly Wage at dislocation

16.50

* Hours per week at dislocation

35

* Number of months at employer of dislocation

19

What type of job are you looking for?

Specify the occupation that best matches the type of work you will look for in the coming weeks. This information will help better match you to available jobs.

* indicates a required field

* Job title you are looking for	<input type="text" value="Graphic Designer"/>
* Job Category	<input type="text" value="Arts, Design, Entertainment, Sports, and Media"/> ▼

<< Go Back

Next Step >>

Select the Occupation that Best Describes Your Work Wanted

We have searched our database for the occupations (the O*NET descriptions) that best match your work experience. This is used to match you with available jobs.

Check one and click the Next Step button:

Graphic Designers

Graphic Designers : Design or create graphics to meet specific commercial or promotional needs, such as packaging, displays, or logos. May use a variety of mediums to achieve artistic or decorative effects.

None of these match the job I want

<< Go Back

Cancel

Next Step >>

Step 1 - Get Started

Edit

Checked: Release my information to ServiceLink One-Stop partners.

Checked: Social and Rehabilitation Services (SRS) may provide information regarding my participation in Economic Employment Support Programs (EES) and/or Rehabilitation Services Programs (RS).

Checked: The Department of Labor may provide information related to employer reported wage records, employer reported new hire information, and Unemployment Insurance Benefit information.

Checked: The Department of Commerce may provide information regarding my participation in Employment, Reemployment, and Training programs.

Checked: The Department of Education may provide my GED test scores and records relating to my current and past education, as maintained by local and state education programs.

Checked: The Board of Regents may provide my GED test scores and records relating to current and past education, as maintained by members of the Regents system.

Checked: Employment information maintained by current and past employers.

Step 2 - About You

Personal

Social Security Number	XXX-XX-9128	Edit
Date of Birth	12/31/1980	
Race	White or Caucasian	
Ethnic Hispanic/Latino	No	
Gender	Male	
Are you a single, separated, divorced or widowed individual with primary responsibility for one or more dependents under the age 18?	No	
Number In Family	1	
Individual with Disability (For this question, disability means, a physical or mental impairment that substantially limits one or more of the major life activities of an individual.)	No	
Category of Disability	Please Select the Category of Your Disability	
Education Status	High School Diploma or GED, Not Attending School	

Your Job Seeker PLUS Account Registration is Complete

Let's get started finding that job that you've been looking for! You are now eligible for more benefits including better job matching to prospective jobs, as well as staff-assisted services. And remember, the best way Illinois JobLink or employers can match you with available jobs is if you complete a resume. Build or update your resume by clicking the link below.



MY HOME PAGE



BUILD A RESUME